

CARBONDALE & RURAL FIRE PROTECTION DISTRICT

MINUTES OF THE MEETING

BOARD OF DIRECTORS

CARBONDALE FIRE HEADQUARTERS

DECEMBER 8, 2021

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on December 8, 2021 at the Carbondale Fire Headquarters/Training Building.

President Gene Schilling called the meeting to order at 11:04 a.m. Directors present were Mike Kennedy and Michael Hassig. Director Sydney Schalit attended via teleconference. Also present in person were Rob Goodwin, Jenny Cutright, Eric Gross, and Kat Bernat. Also present via teleconference was Eric Gross. Director Gretchen Stock Bell was absent.

CONSENT AGENDA

The items on the consent agenda were:

- Approve the Minutes of the November 10, 2021 Regular Meeting
- Approve Current Bills and Balances

MOTION: to approve the consent agenda as noted. It carried and passed unanimously.

PERSONS PRESENT NOT ON THE AGENDA

No members of the public were present.

2022 BUDGET ADOPTION

Minor changes to the budget were reviewed.

MOTION: to adopt Resolution 2021-005, A Resolution Summarizing Expenditures and Revenues for each Fund and Adopting a Budget for the Carbondale & Rural Fire Protection District, Colorado, for the calendar year beginning on the first day of January, 2022 and ending on the last day of December, 2022. It carried and passed unanimously.

MOTION: to adopt Resolution 2021-006, A Resolution Levying General Property Taxes for the Year 2022, to Help Defray the Costs of Government for the Carbondale & Rural Fire Protection District, Colorado, for the 2022 Budget Year. It carried and passed unanimously.

MOTION: to adopt Resolution 2021-007, A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amounts and for the Purpose as set forth below, for the Carbondale & Rural Fire Protection District, Colorado, for the 2022 Budget Year. It carried and passed unanimously.

MOTION: to adopt Resolution 2021-008, A Resolution Designating all Year-End Fund Balances as a "Reserve Increase". It carried and passed unanimously.

MOTION: to adopt Resolution 2021-009, A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for the Carbondale & Rural Fire Protection District, Colorado (General Fund). It carried and passed unanimously.

MOTION: to adopt Resolution 2021-010, A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for the Carbondale & Rural Fire Protection District, Colorado (Capital Projects Fund). It carried and passed unanimously.

MOTION: to adopt Resolution 2021-011, A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for the Carbondale & Rural Fire Protection District, Colorado (Capital Projects 19 Fund). It carried and passed unanimously.

STAFF REPORTS

Chiefs Report Rob Goodwin reported that the staff is very appreciative of the Board of Directors and the way they support the staff. He said that the culture is great and people are really glad to be part of Carbondale Fire. He added there wasn't a big wildfire season in 2021 but a number of crews were able to deploy on wildfires in the West.

Staff is working on a SAFER grant to increase staffing. If awarded grant funds, the plan is to hire personnel to increase response capability in the West and South ends of the district. He added there were no funds budgeted to hire additional staff in 2022.

Attorney's Report Eric Gross reviewed the current status of the Aspen Glen property negotiation. Discussion regarding location of the tower and impacts followed. It was noted that the Board of Directors would like a non-exclusive tower on the property so it could be used by others. It was also discussed to include in the contract a two year safe harbor and 365 day notice to vacate.

The Chief's current employment agreement expires on February 26, 2022. Eric Gross reviewed a draft agreement he worked on with Gene Schilling. The only changes to the agreement are increasing the term to five years, increasing the salary, and a severance section due to the new length of the contract. Gene Schilling asked the other Board members to review the draft agreement and contact him with any concerns or changes. Discussion regarding Chief Goodwin's annual evaluation and employment agreement followed. It was noted that Chief Goodwin's annual evaluation will be on the agenda in January 2022.

BOND PROJECTS

There have been delays due to material issues, the steel contractor, and Draeger schedule. The new estimated building completion date is late January, with the props being installed after. It is expected the training building will be operational around the beginning of April.

NEW BUSINESS

HB21-1110 Website Accessibility HB21-1110 deals with website accessibility. Website will be more accessible to people with disabilities. Staff is working with the website developers on updating the website to be accessible.

Holiday Dinner The holiday dinner will be held Friday night at the Orchard.

Name Tags Discussion regarding name tags for the Board of Directors to have to wear at events followed. Jenny Cutright will order them.

MOTION: to adjourn the Board of Directors meeting at 11:57 a.m. It carried and passed unanimously.

Respectfully submitted,

Jenny Cutright, Recording Secretary

Gene Schilling, President